

UNDERSTANDING YOUR PAY STUB

Some of the most common questions Human Resources staff receive are about the employee pay stub. To help you understand the pay stub and encourage you to look at your pay stub, the diagram below has been prepared to explain the information on the pay stub. Please review your own pay stubs and compare them to this diagram. It is each employee's responsibility to regularly review his/her pay stubs for accuracy. If you ever see any inaccuracies on the pay stub or have any questions, please contact your local Human Resources office. Pay stubs are available to view on-line via the NIS Employee Self Service system (nis.ne.gov).

